

# Wages payment to Gap Year cashplus prepaid MasterCard®



To get your wages credited to your Gap Year card account, simply fill in this form and hand it to your employer. Once your employer has processed this form, your wages will be paid directly into your Gap Year account and you will no longer receive your wages by cash, cheque or other means. It will take up to 5 working days from when your employer initiates each wages payment for your money to reach your account.

If you have any additional questions about wages payment, please see our frequently asked questions on our website, or call our Customer Services team\*. Remember, you can always cancel this agreement at any time, just speak to your employer. It is important that you keep the payslip provided by your employer as proof of your wages payment.

## 1. Cardholder's details

Complete your details in BLOCK CAPITALS using BLACK INK.

First name

Surname

Address

Postcode

Contact telephone number

## 2. Details of cashplus Gold account to be credited

Recipient's name: APS Customer PYMT AC  
Recipient's bank and branch name: Royal Bank of Scotland, London Great Tower Street Branch  
Recipient's account number: 10230643  
Recipient's sort code: 15-20-25

Quoting payment reference

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Quoting payment reference - please put in your 16 digit card number as it appears on the front of your card.

### Important

Please note, without this we will not be able to correctly allocate the payment to your account.

## 3. Cardholder's instruction to employer

This form is an instruction by me for you to pay my wages direct to my Gap Year card account. Please make the necessary arrangements to do this with effect from the first wages payment date achievable after the completion of this form. I have set out the details of my Gap Year card account in sections 2 and 3 below. I understand that this instruction means that my wages will be credited to my Gap Year card account and I will no longer receive my wages by cash, cheque or other means. I also understand that this instruction may constitute a variation to my employment contract and by signing this form I consent to that variation.

Cardholder/employee's signature:

Date

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You may wish to make a copy of this form for your records.

If you have any questions about this process, please call Customer Services on 0871 277 5599\*. Please note that it will take up to 5 working days from the day the employer initiates each payment for the funds to reach the cardholder's Gap Year account.

### Check List

- Filled the form in with BLACK ink in BLOCK CAPITALS letters?
- Quoted your card number as your payment reference number?
- Signed and dated the form?

\*Telephone calls may be recorded. Calls made to 0871 numbers are charged at 10 pence per minute from a BT landline. Calls from other networks may vary.

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